

Association to Preserve Cape Cod Inc.

Request for Proposals

Solicitation #: RFP-25-ERP-002

APCC
11-26-2025

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ASSOCIATION TO PRESERVE CAPE COD INC.
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SESUIT CREEK PLANTING TO SUPPORT MARSH RESTORATION

1 INTRODUCTION

1.1 OVERVIEW

The Association to Preserve Cape Cod Inc. (APCC) is soliciting proposals for: planting vegetation at Sesuit Creek Marsh (Dennis, MA) to enhance marsh recovery and support ongoing marsh restoration efforts. The requested scope of services will be implemented in accordance with the restoration planting plan (by others) designed to enhance recovery of Sesuit Creek Marsh, and conditions of all local and state permits (by others). Please refer to Section 1.5 - Project Scope of Work - for the detailed service requirements to be included under this solicitation.

1.2 ABOUT APCC

APCC is the region's leading 501(c)(3) nonprofit environmental organization, working for the adoption of laws, policies and programs that protect and enhance Cape Cod's natural resources and quality of life. Since 1968, APCC has been Cape Cod's voice for the environment. Our efforts have led to landmark achievements in water resource protection, land preservation and smart growth, earning APCC the reputation as Cape Cod's most prominent and influential environmental advocacy group.

1.3 DESCRIPTION

APCC seeks an experienced and qualified ecological-landscaping firm(s) ("Contractor") to complete plantings of *Spartina alterniflora* at the Sesuit Creek salt marsh. Tasks include the acquisition of *S. alterniflora* from a reputable supplier, oversight of plant transport and delivery as well as plant management and maintenance prior to planting, plant installation, execution of actions required to reduce disturbance to the marsh during planting, and any site remediation following planting.

The Sesuit Creek salt marsh restoration project is located at the Bridge Street crossing of Sesuit Creek in Dennis, MA. Between the 1950s and 2008, Bridge Street obstructed tidal flow to the upstream creek and marsh area. A two-foot culvert or "pipe" running under the road allowed some flow, but not enough to sustain the health of the salt marsh, which requires daily tidal flooding for native salt marsh plants to thrive. The restriction at Bridge Street contributed to the impoundment of water, reduction of salinity, and conversion of salt marsh to brackish and freshwater marsh habitat in the upstream area. These stressors led to the spread of invasive *Phragmites australis* reeds and the degradation of a historic salt marsh ecosystem.

In 2008, the undersized culvert at Bridge Street was replaced with two 10-foot by 12-foot box culverts. This project was completed by the Town of Dennis with support from many partners and funders including the Association to Preserve Cape Cod, the Massachusetts Division of Ecological Restoration (DER), the USDA Natural Resources Conservation Service (NRCS), the National Oceanic and Atmospheric Administration, the U.S. Fish and Wildlife Service, the Massachusetts Department of Transportation, the Massachusetts Office of Coastal Zone Management, and the Gulf of Maine Council on the Marine Environment.

The project's immediate result was the restoration of tidal hydrology and water chemistry to the upstream marsh. Vegetation monitoring conducted immediately before and after restoration indicated a positive but slow recovery in the vegetation. The restoration led to a reduction of large areas of brackish/freshwater vegetation including *P. australis*, but in some locations, new salt marsh vegetation has yet to be established. In 2015, bare areas located in the restored upstream marsh were still sparsely vegetated. Given the important role that vegetation growth plays in sediment accretion, deposition, and the overall development of elevation capital in the face of sea level rise, the goal of subsequent adaptive management efforts have been to stabilize the marsh platform and facilitate recolonization of salt marsh vegetation in persistent bare areas.

1.4 PROJECT MANAGEMENT

APCC will serve as project Owner and manage this project as part of its Ecosystem Restoration Program, established to assist towns and communities with prioritization, planning, implementation, and management of restoration projects. The project Owner will be the project lead managing the budget, timeline, contracts, and reports while coordinating work and communication between partners for all phases.

APCC has retained Woods Hole Group (WHG) for consultant services and will serve as project Engineer including development of the planting plan, completion of permitting, and provision of planting implementation oversight. The Contractor for this planting implementation project will be hired by and report directly to APCC. APCC's team will oversee all work with assistance from Woods Hole Group consultants.

APCC is partnering with the town of Dennis, the Cape Cod Conservation District (CCCD), the Dennis Conservation Land Trust (DCLT), and the Massachusetts Division of Ecological Restoration (DER) for restoration work at Sesuit Creek. The town of Dennis (engineering, natural resource and conservation staff), the CCCD, DCLT, and DER will be involved in review of final planting plans and construction meetings.

1.5 PROJECT SCOPE OF WORK

The goal of the project is to complete plantings of *S. alterniflora* in select, unvegetated areas of the marsh to facilitate the continued revegetation and recovery of Sesuit Creek Marsh. A comprehensive planting plan has been developed by Woods Hole Group and is included in Appendix A: Supplemental Materials. The issuance of an Order of Conditions is expected by end of January 2026, allowing the proposed planting to proceed during the spring of 2026. Minor modifications to planting locations may be necessary to accommodate changes in property permissions, funding, and/or regulatory review comments. As necessary, Woods Hole Group will provide revised plans addressing these changes.

The base bid should include scope and budget for planting within an area of 36,386 square feet inclusive of approximately 42,016 *S. alterniflora* plugs at 12" on-center assuming triangular spacing. The alternate bid 1 should include scope and budget for planting an additional area of 42,974 square feet with an additional 49,624 plugs (approx.), at 12" on-center assuming triangular spacing. Decisions regarding Contractor selection will be made based on evaluation of costs, including base and alternate bids described in Section 2.6.10, as well as qualifications and experience.

The acquisition of plants and methods of planting shall follow specifications provided in this RFP. Following planting, monitoring (completed by others) will determine successful establishment within the first 30 days post-planting. A close-out meeting, held 30 days post-planting, will provide an opportunity

to discuss plant mortality with the Contractor. Additional data collection, meetings, project communication and coordination, or other activities deemed necessary by the Contractor for completion of the tasks and deliverables described below should be included in the proposed scope of work and budget.

Pre-Bid Meeting

The contractor is invited to attend an optional pre-bid on-site meeting (as indicated in Section 1.10 Key Dates) with APCC, Woods Hole Group, and project partners to review the scope of work, visit access and staging locations, discuss logistics, and ask any questions. Prospective bidders are highly encouraged to attend the pre-bid meeting to evaluate unique site conditions and geographies prior to bidding. Attendees will meet at the Dennis Conservation Land Trust headquarters property, “Not Enough Acres,” located at 107 Sesuit Neck Road in Dennis, at 9:00 a.m. on Tuesday, December 9th, 2025.

Pre-Construction Meeting

Following selection and award of contract, the Contractor is expected to attend an onsite pre-construction meeting including APCC, Woods Hole Group, and project partners to review the scope of work, visit access and staging locations, discuss the timeline, and any data or informational needs. Prior to the pre-construction meeting, Woods Hole Group will provide point data delineating the final extent of proposed plantings to the selected Contractor. The Contractor is responsible for providing a draft construction schedule in advance of the meeting. As part of this meeting, the team expects to review responsibilities of the Owner (APCC), Engineer (Woods Hole Group), and Contractor, review components of the project, construction schedule, construction methods, construction access and staging, and to answer any questions about the proposed planting plan (provided in Appendix A: Supplemental Materials).

Plant Acquisition

In preparation for planting the specified planting zones at Sesuit Creek, smooth cordgrass (*Spartina alterniflora*) plugs are to be sourced and reserved by the selected contractor from a native plant nursery approved by Woods Hole Group and APCC in January 2026 and no later than February 2026 to ensure availability for planting in May of 2026. Pinelands Nursery, located in Columbus, New Jersey is the recommended source for this species of plug due to their reputation for providing a high quality, hardened product with good history of survivorship at other project sites. If a supplemental source of plant material is required, New England Wetland Plants in Hadley, Massachusetts is recommended. Other nurseries may be approved upon submission of cost, confirmation of quality and quantity of plants. Contact information for both suppliers is included, below.

- 1) [Pinelands Nursery & Supply](#)
323 Island Road, Columbus, NJ, 08022
609-291-9486
web@pinelandsnursery.com

- 2) [New England Wetland Plants, Inc. – Native Grasses, Native Shrubs, Northeast Plants, and Soil Erosion Control Solutions](#)
14 Pearl Lane, South Hadley, MA 01075
413-548-8000
info@newp.com

Based on previous correspondence with these suppliers, the Contractor must provide a 20% deposit and place the plant order on or before February 15th for Pinelands Nursery or by January 14th for New England Wetland Plants.

Planting Period

The Contractor is expected to organize and oversee planting on the agreed-upon day(s) and in the agreed-upon planting locations as proposed in the final Planting Plan and the Order of Conditions. The Contractor will coordinate with APCC and WHG to provide a schedule and updates on planting progress. APCC, volunteers, and/or partners may join to participate in, support, or document (photos, video) some or all the planting. The Contractor is responsible for documenting and reporting on the number of trays of plugs planted in each planting area. Contingency plans for schedule of planting should be made to account for foul weather or unforeseen circumstances (e.g., goose exclusion fencing if needed). Note additional labor or materials for goose exclusion fencing will be at discretion of APCC and is requested as Bid Alternate 2 and 3 (see Section 2.6.10). All final planting is proposed to be completed no sooner than April 15, 2026 and no later than June 15, 2026, with a strong preference toward a May planting.

Construction Access and Staging

Care should be taken at all times to minimize impacts to existing or planted salt marsh vegetation, traversing through existing bare areas, and avoiding vegetated areas, where possible. To support access and staging of materials, small vessels may be launched from Sesuit Harbor located downstream of the project site. Care should be taken not to impact or destabilize the marsh platform, channel side slopes, or existing vegetation when transferring planting materials from the vessel onto the marsh surface. Any materials staged on the marsh plain should be secured during higher tides. APCC has completed a reconnaissance of the construction access options, and two choices are provided below for consideration. Should the selected Contractor have other alternatives in mind for access and/or staging, those should be explained in the proposal and discussed in detail at the pre-construction meeting. See Appendix A: Sesuit Creek Planting Plan Set.

Option 1 (recommended): Dennis Conservation Land Trust has offered to provide space (~ 2,000 square feet) for staging the plants and access into Sesuit Creek marsh via their public trail (held in a public right of way agreement). See in Appendix A, page 3, for the location of the right-of-way access trail (starting at 107 Sesuit Neck Road, Dennis, MA). Transportation of the plants from the staging area to the marsh can be accomplished by foot via this public right of way trail to increase efficiency. Vehicle access must be requested and approved by Owner, Engineer and DCLT. A johnboat, or other small watercraft with a shallow draft, is recommended to move plants across the main marsh channel to the southern planting zones during higher tides.

Option 2: The planting zones on the north side of the Sesuit Creek channel may be accessed on foot from Bridge Street as indicated in Appendix A, page 3. Crews may enter the site on the west side of the culvert crossing, descending the roadway side slope down to the salt marsh area. Plug trays, equipment, and materials are to be staged in bare areas of the marsh or in designated parking and staging areas on the west side of Bridge Street (across from Marshside Restaurant). To access planting zones on the south side of the Sesuit Creek channel (S8, S9) it is recommended that planting crews cross the Sesuit Creek channel on foot, using a removable 2"x12" plank and ladders to ascend the banks, or using a johnboat or similar shallow draft vessel during high tide.

If Option 2 is pursued, the Contractor should include anticipated costs for a police detail or flaggers expenses, related to staging and access on Bridge Street (or any other roadway), in the budget table and description.

Planting Means and Methods

Once the Contractors staff, plugs, and planting equipment have been mobilized to a planting zone, a 2' buffer is to be established off the edge of existing salt marsh vegetation. No planting should occur within this 2' buffer and care should be taken to minimize disturbance to the bare substrate and trampling of the adjacent salt marsh vegetation. In locations where existing salt marsh vegetation extends into the buffer zone, vegetation should be left undisturbed, and the 2' buffer should be established off the edge of the encroachment (Appendix A: Sesuit Creek Planting Plan Set).

Pilot holes for plugs are to be created within planting zones using a dibble bar or similar soil coring tool. Pilot holes should be created slightly larger than the width of a single plug. Holes should be created in a staggered, triangular pattern at 12" on-center throughout each planting zone. Prior to installing each plug, root zones should be inspected for root-binding, and cut or scoured using a soil knife, as needed. The top of each plug's root wad should be installed flush to just below the surface of the marsh plain, leaving all existing emergent growth (stems and shoots) above grade. Any void space below or around a planted plug should be collapsed inward or filled with available native marsh sediment from excavated holes. A wooden bamboo stake (or similar) should be inserted diagonally through the center of each plug root mass into the adjacent marsh sediment for added security. No additional soil or material beyond the planted plugs is to be added from off-site unless reviewed and approved by APCC and Woods Hole Group. Care should be taken to work from the edge of existing vegetation toward the center of each bare area, to reduce disturbance of previously planted areas. Additional details regarding the planting methodology are provided in Appendix A: Sesuit Creek Planting Plan Set.

During construction the contractor is expected to meet, at minimum, weekly onsite for construction updates on progress and schedule. Woods Hole Group, APCC and project team will be onsite periodically during construction to provide oversight, document construction, track progress toward completion, and answer any clarifying questions. Upon completion of construction the Contractor will provide all relevant data and materials from the project and planting, including but not limited to a description of the planting efforts, with days, material quantities per planting area, and methods of planting.

Plant warranty – Contractor will insure 80% survival of plants from delivery to 30 days post plant installation. The Contractor is liable for mortality caused by insufficient watering, poor plant quality, or maintenance prior to planting and/or poor planting technique resulting in mortality or displacement of plugs in the designated planting areas during the 30-day period following installation.

1.6 ANTICIPATED PERIOD OF PROJECT: January – July 2026

January 12, 2026 through end of 30-day post-planting (no later than July 15, 2026)

1.7 AMOUNT NOT TO EXCEED: \$330,000

1.8 DESIGNATED CONTACT

The primary contact for this procurement is:
Bill Riley, Chief Operating Officer
APCC
Dennis, MA. 02638
Phone: 1-508-619-3185, ext. 316
Email: procurement@apcc.org

1.9 MINIMUM BIDDER QUALIFICATIONS

Contractors are advised that APCC’s intent is to ensure that only responsive, responsible, qualified and reliable contractors enter into a contract to perform the work as defined in this document. APCC considers the following qualifications to be a pre-requisite to be considered as qualified bidder for purposes of the solicitation:

- a. Proposer must be a company that specializes in ecosystem restoration and/or landscape ecology; wetland vegetation planting and monitoring; coastal and/or wetland eco-landscape construction.
- b. Proposer must have a minimum of five (5) years’ experience as a contractor within their current business structure.
- c. Proposer must have verifiable work experience including three (3) representative planting projects within the previous ten years whereby the Proposer was the Prime Contractor for the project.
- d. Proposer must hold a valid contractor’s license issued by the Commonwealth of Massachusetts.
- e. The proposer has never been debarred or suspended from working on federal contracts.

1.10 KEY DATES

The Table below outlines the tentative schedule for important action dates.

Action	Date
APCC issues Request for Proposal (RFP)	November 26, 2025
Pre-Bid Meeting (Optional)	December 9, 2025 (9 a.m. – 10 a.m.)
APCC Question Deadline	December 10, 2025
APCC Issues a Response to Written Questions	December 12, 2025
Bid Due Date to APCC	January 5, 2026
Contract Start Date	January 12, 2026

The Optional Pre-Bid meeting will be located at the Dennis Conservation Land Trust headquarters at 107 Sesuit Neck Road, Dennis, MA.

2 INSTRUCTIONS TO BIDDERS

2.1 CONE OF SILENCE:

A Cone of Silence is in effect. Communication is prohibited between prospective bidders and members of APCC staff and project team. The cone is lifted when the RFP evaluation team makes its award recommendation. The cone of silence does not apply to written questions submitted before the deadline stated above, oral communications at pre-bid conferences, oral presentations before selection committees, or contract negotiations.

2.2 RFP QUESTIONS AND CLARIFICATIONS

Question Deadline: December 10, 2025, 4:00 p.m.

Questions and requests for clarification regarding the RFP shall only be directed to:

Bill Riley, Chief Operating Officer
482 Main Street
Dennis, MA. 02638
Voice: 1-508-619-3185 Ext. 316
Email: procurement@apcc.org

Questions and requests for clarification are only accepted via e-mail or in writing. Official answers to questions will be provided to all registered Contractors via addendum.

Deadline for submission of questions will be as stated in Section 1.10 - Key Dates.

2.3 INSTRUCTIONS FOR BID SUBMISSION

For APCC to evaluate proposals fairly and completely, Contractors must follow the format set forth herein and must provide all the information requested. All items identified in the following list must be addressed as concisely as possible for a proposal to be considered complete. Failure to conform to the stated requirements may necessitate rejection of the proposal.

Only those Contractors who furnish all required information and meet the mandatory requirements will be considered.

Both the base and alternate bids (as described in Section 2.6.10) should address the application components described above and in the Appendices. Decisions regarding Contractor selection will be made by evaluating both the base and alternate bids. Since the Contractor will be selected based on a combination of cost and demonstrated experience, Contractors should prepare materials summarizing minimum qualifications and relevant experience – see Sections 1.9 & 2.6.4.

Submit all required bid documents including signed bid addenda, if any, to:

Bill Riley, Chief Operating Officer
APCC
Dennis, MA, 02638

Phone: 1-508-619-3185 Ext. 316
Email: procurement@apcc.org

Bids must be received via email on or before 4:00 PM on the date indicated in Section 1.10 - Key Dates. Contractors assume all risks for timely, properly submitted deliveries. The received time of bids will be determined by the clock at the above noted location.

2.4 COSTS INCURRED

APCC will not be liable for any cost incurred by the bidder for work performed in the preparation and production of a bid or for any work performed prior to the formal execution and approval of a contract proposal format and content

2.5 FORMAT OF PROPOSAL

Proposals shall be formatted in the following manner:

- a) Proposals are limited to 20 pages total; excluding the Proposal Cover, litigation, financial statements, and required forms, but including the project bid (base and alternates), statement of qualifications, narrative of relevant experience, narrative on proposed project approach & methodology, proposed project schedule, and references for a minimum of three projects of similar scope and scale.
- b) All Proposals must be submitted in electronic format.
- c) Proposals must use a minimum 11-point font and 1" margins. Minimum font size does not apply to photo captions, or the contents contained within tables, charts, maps and graphics.

2.6 ORDER OF PROPOSAL

Proposal pages shall be organized in the following order of sections:

- 1) Cover Letter signed by authorized representative
- 2) Litigation
- 3) Minimum Requirements
- 4) Relevant Experience
- 5) References
- 6) Project Approach & Methodology
- 7) Project Timeline
- 8) Budget & Pricing
- 9) Financial Statements
- 10) Required Forms (see Appendix C)

2.6.1 COVER LETTER

The cover letter must:

- a) Confirm that the Contractor understands all the terms and conditions contained in this RFP and will comply with all the provisions of this RFP.
- b) Confirm that should the contract be awarded to your company; you would be prepared to begin services upon APCC approval as indicated in Section 1.10 – Key Dates.

- c) Include the full contact information of the person(s) APCC shall contact regarding the Proposal and must also include the name(s) of principal(s) of the company responsible for this contract, their function, title and number of years of service with company.
- d) Be signed by an individual authorized to make contractual obligations on behalf of the proposer.
- e) State whether subcontractors will be used, and the name and address of each proposed subcontractor.
- f) Acknowledge that if they are awarded the contract as a Prime Contractor, APCC approval is required on all subcontractors before any contractual agreements are made.

An example of the Cover Letter is provided in Appendix B.

2.6.2 LITIGATION

Proposals must provide a statement of whether your firm has been involved in any litigation related to contract disputes in the past 5 years and whether the applicant or any principal has been disbarred, suspended or otherwise excluded from the utilization of professional licensure or participation in federally or state funded assistance programs.

2.6.3 MINIMUM REQUIREMENTS

Contractors must submit information to confirm their ability to meet the minimum qualifications to provide the services requested in this RFP as set forth in Section 1.9 – Minimum Bidder Qualifications. Contractors shall describe relevant experience including:

- a) Relevant education and training, including confirmation of contractor’s license
- b) Length of experience for specific project type(s),
- c) Specific qualifications of key staff and examples of similar work they have performed,
- d) The length of time the company has been in business,
- e) The current business structure of the company: Corporation, LLC, Partnership, Sole Proprietor.
- f) The length of time the company has been providing this service within its current business structure.

2.6.4 RELEVANT EXPERIENCE

Provide a brief narrative description of at least three similar projects conducted within the last ten years. Information from the three projects of similar scope and scale must include:

- a) Name, date, and location of project,
- b) Project description including description of work performed and the type of project (see Section 1.9.a for examples of project types),
- c) Prime Contractor / Subcontractor(s) on the project,
- d) List of partnered client involvement (National/State/Local), and
- e) Dollar value of contract performed.

2.6.5 REFERENCES

Proposals must include a list of no less than 3 client references for restoration projects that your company has worked on in the past ten years using the client reference table supplied with the application form and consisting of client/agency contact person, contact name/title, current business e-

mail and telephone number. APCC will contact references provided to verify qualifications and determine overall satisfaction with the services provided and ability of the firm to complete projects on time and on budget.

2.6.6 DISADVANTAGED BUSINESS ENTERPRISES

APCC seeks to utilize qualified small businesses, disadvantaged business enterprises (DBE), minority-owned firms (MBE), and women's business enterprises (WBE), whenever possible. If a proponent qualifies or intends to subcontract with a qualified business as part of the proposed scope of work this should be clearly noted in the proposal. This will be taken into consideration but will not warrant award of additional points. Disadvantaged business enterprises (DBE) should be certain to indicate the percentage of work being performed by the DBE if less than 100 percent.

Note: it is required that the contractor also make positive efforts to utilize small businesses, minority-owned firms, and women's business enterprises, in award of subcontracts.

2.6.7 FINANCIAL STATEMENTS

Contractors shall provide audited financial statements for the previous three years. If Respondent is unable to provide audited financial statements, Respondent shall provide financial statements to sufficiently demonstrate the respondent has the financial capacity to perform this work. APCC shall determine the sufficiency of the statements at its sole discretion.

2.6.8 BID & PERFORMANCE BOND

The Selected Contractor shall furnish both a payment bond and a performance bond within ten days of the award of this bid, each in an amount equal to 100% of the contract price, as set forth in the bid.

2.6.9 PROJECT APPROACH & METHODOLOGY

Contractors should provide narrative on proposed approach and methodology including but not limited to staging, access, and planting methods to complete requirements found in Sections 1.2 through Section 1.6 of the RFP with particular attention paid to Section 1.5 - Project Scope of Work.

2.6.10 PROJECT BASE BID & ALTERNATE BIDS

All Contractors must submit their proposed rates in a table (example template provided in Appendix B) for the base and alternate bids described below. Note: All or portions of this work may be awarded. Final areas and number of plugs are subject to change, but the proposal review will be based on these criteria.

Base Bid: Planting within an area of 36,386 square feet including approximately 42,016 *S. alterniflora* plugs. This area reflects planting within 0 - 5 ft of existing vegetation (with a 2-ft buffer). See planting zones in Appendix A.

Alternate Bid 1: Planting additional area of 42,974 square feet with an additional 49,624 *S. alterniflora* plugs. This area reflects planting within 5 -14 ft of existing vegetation (with a 2-ft buffer). See planting zones in Appendix A.

Alternate Bid 2: Goose exclusion fencing for Base Bid planting area of 36,386 square feet.

Alternate Bid 3: Goose exclusion fencing for Alternate Bid 1 planting area of 42,974 feet.

Contractors are encouraged to include all information that may be deemed pertinent to their proposal. Contractors may be requested to provide clarification based on the APCC's evaluation procedure. Any clarification will be considered a formal part of the Proposer's original proposal. If further clarification is needed during the evaluation period, APCC will contact the Proposer. Note: APCC reserves the right to request any additional information deemed necessary to ensure that the Proposer is able to fulfill the requirements of the contract.

2.6.11 REQUIRED FORMS

All Contractors are required to complete the following forms provided in Appendix C:
SIGNED ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUMS (IF ANY).

2.7 VALIDITY OF PROPOSAL

Proposals must remain open and valid for 120 days from the due date, unless the time for awarding the contract is extended by mutual consent of APCC and the Bidder. Proposals shall continue to remain an effective offer, firm and irrevocable, after such 120-day period until either tentative award of the contract(s) by issuing Office is made or withdrawal of the bid in writing by Bidder. Tentative award of the contract(s) shall consist of written notice to that effect by APCC to the successful Bidder. This RFP is the property of APCC, and all Proposals submitted in response to this RFP, once delivered, become the property of APCC and may be subject to full disclosure under both federal and state public records law. APCC may, in its sole discretion, protect such deliverables with copyright, trademark or patent protections.

3 ADMINISTRATIVE INFORMATION

3.1 METHOD OF AWARD

Award shall be made to the highest scoring qualified Contractor who submits the best value proposal(s) based on an evaluation of both the base bid, and alternate bids, and demonstrated qualifications and experience.

Upon determination of the highest scoring proposals, a contract between APCC and the successful proposer will be delivered for signature. A completely executed contract will be delivered to the Primary Contractor. The total bid amount (and any accepted bid alternatives) of the Primary Contractor shall be used to establish the contract value. The established contract value shall not be exceeded except for additional requested scope of work (labor and/or materials).

3.2 COST PROPOSAL

The project budget, including expenses for time, plants, travel, and costs for Contractor, and any approved subcontractor(s), is not to exceed \$330,000. Estimated costs shall be included as time and materials for individual line items. At minimum, line items should include mobilization, cost per plug installed, demobilization, and be divided by base and alternate bids. See Section 2.6.10 for base and alternate bid information. Appendix B includes an example of bid form and price list.

Be sure to clearly indicate proposed amounts for subcontractor(s) and detailed breakdown of budget if submitting a joint proposal. Pre-approved travel, meals or lodging expenses shall be reimbursed in accordance with the not-to-exceed rates authorized by APCC.

3.3 TERM OF CONTRACT

This contract will commence upon APCC approval and will be in effect for one (1) year. APCC retains the right to cancel this contract for convenience, provided that the Contractor is given at least thirty (30) days written notice of APCC's intent to cancel. Any cancellation by APCC under this section shall in no event constitute or be deemed a breach of any contract resulting from this RFP and no liability shall be incurred by or arise against APCC, its agents and employees therefore for lost profits or any other damages resulting there from. This provision should not be understood as waiving APCC's right to terminate the contract for cause or stop work immediately for unsatisfactory work but is supplementary to that provision.

3.4 METHOD OF PAYMENT

Invoices for payment shall be submitted electronically for payment to payables@apcc.org at the end of each month for services satisfactorily completed during that month. Invoices will be processed in accordance with established internal procedures of APCC.

Invoices must be itemized and include the following information:

- a) Contract ID number,
- b) Company FEIN,
- c) Date(s) of Service,
- d) Location where services were performed,
- e) Actual number of hours worked for each title,
- f) Detailed description of services performed,
- g) Separately itemized pre-authorized travel, meals and lodging expenses.

Invoices missing any of the aforementioned information will be returned to Contractor for correction. Payment for invoices submitted by the contractor shall be rendered electronically unless payment by paper check is expressly authorized by APCC, in APCC's sole discretion, due to extenuating circumstances. Such electronic payment shall be made in accordance with ordinary APCC procedures and practices.

APCC is has secured funding from the State of Massachusetts to support this project. If these funds are awarded, the Contractor must be willing to submit related invoices broken down by task and personnel to accommodate the State reimbursement requirements.

3.5 PAST PRACTICE

The failure to exercise any right hereunder in the past shall not operate as a waiver of such right. No breach of this Agreement shall be deemed waived unless such waiver shall be in writing and signed by the party claimed to have waived. No waiver of any breach of the Agreement at any time in the past shall constitute a waiver of subsequent breach.

3.6 EXCEPTIONS

APCC will consider all requests to waive any RFP requirement. However, Contractors should be aware that failure to obtain a waiver of any bid requirement in advance of bid submission could result in rejection of the Proposal and disqualification from the RFP process. Contractors wishing to obtain an exemption or waiver for any part of this solicitation must contact the Issuing Office in writing by the 'Questions Due Date' as identified in Section 1.10 – Key Dates. The request must cite the specific section and requirement in question, and clearly identify any proposed alternative. Requests will be considered and responded to in writing, either via addendum (if the response results in a change to the RFP), or directly to the requesting Contractor.

3.7 DISPUTE RESOLUTION

It is the policy of APCC to provide Contractor(s) with an opportunity to administratively resolve disputes, complaints or inquiries related to bid solicitations or contract awards. APCC encourages Contractors to seek resolution of disputes through consultation with APCC staff. All such matters will be accorded impartial and timely consideration. Interested parties may also file formal written disputes.

3.8 EXAMINATION OF CONTRACT DOCUMENTS

Proposer is under an affirmative duty to inform itself by personal examination of the specifications of the proposed work and by such other means as it may select, of the character, quality and extent of the work to be performed and the conditions under which the contract is to be executed.

Proposer shall examine specifications and all other data or instruction pertaining to the work. No pleas of ignorance of conditions that may be encountered or of any other matter concerning the work to be performed in the execution of the contract will be accepted by APCC as an excuse for any failure or omission on the part of the Proposer to fulfill every detail of all the requirements of the documents governing the work. The Proposer, if awarded the contract, will not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed itself prior to bidding.

Any addendum issued prior to the Proposal due date must be acknowledged by signature, dated and be submitted on or before the bid due date and within the proposal. In awarding a contract any written addenda will become a part thereof.

Any verbal information obtained from, or statements made by, representatives of APCC shall not be construed as in any way amending contract documents. Only such corrections or addenda as are issued, in writing, shall become a part of the contract.

3.9 PRIME CONTRACTOR RESPONSIBILITIES

APCC will contract only with the successful Bidder who is the Prime Contractor. APCC considers the Prime Contractor, the sole Contractor with regard to all provisions of the RFP, and the contract resulting from the RFP.

No subcontract entered into by the Contractor shall relieve the Contractor of any liabilities or obligations in this RFP or the resultant contract. The Contractor accepts full responsibility for the actions of any employee or subcontractor who carry out any of the provisions of any contract resulting from this RFP.

4 EVALUATION AND SELECTION PROCESS

4.1 PROPOSAL EVALUATION

A review committee will evaluate each proposal and initially determine whether a proposal is responsive to the requirements of the Solicitation based upon the criteria set forth in this Section.

Each proposal will be inspected to determine whether it meets the minimum requirements as set forth in the RFP. APCC shall find it unacceptable if the proposer has:

- Less than five years of experience,
- Fails to meet the required deadline,
- Lacks required licenses or certifications,
- Is debarred, suspended or otherwise excluded from or ineligible for participation in Federal assistance programs or activities (see "Excluded Parties List System" at <http://www.sam.gov>) or currently under criminal indictment,
- Failed to meet other minimum criteria as defined in the RFP instructions.

Failure of a proposal to meet a minimum requirement will disqualify a Contractor's proposal from further consideration. The Procurement Manager shall state in writing reasons for disqualifying any proposal.

A technical evaluation committee will subsequently evaluate and score each responsive proposal for items listed below in Section 4.1.2.

APCC will evaluate all cost proposals from responsive Contractors. The cost proposal with the lowest total fee will be awarded the maximum possible points. Each subsequent proposal will receive a proportionate number of points. Each of the cost proposal points will be added to the score from the technical evaluation committee as described in Section 4.1.2.

Scores from each of the Contractors, including items listed below in Section 4.1.2, will be totaled and the Proposer having the highest score will be ranked number one; the Proposer with the second highest total score will be ranked number two and so on.

4.1.1 NOTIFICATION OF AWARD

After the evaluation, all Contractors will be notified of the name of the Selected Contractor. The Selected Contractor and will be notified that their submitted proposal has been selected and that a contract will be forthcoming for execution. The original proposal, and any additions or deletions to the proposal become part of the contract.

Public announcements or news releases pertaining to any contract resulting from this Solicitation shall not be made without prior approval from APCC.

4.1.2 SELECTION CRITERIA

The Procurement Manager will notify the applicant of proposal receipt within 48 hours of submission. The review shall not be open to the public, and the contents of the proposals shall be kept confidential and not disclosed to competing Contractors until after the evaluation process is completed.

After evaluating the minimum requirements, remaining proposals shall be evaluated by APCC reviewers based solely on the comparative evaluation criteria specified in this RFP. APCC will review the results of this evaluation with the project partners.

Based on the recommendations of the reviewers and feedback from the project team, APCC Executive Director will make final decision on the award of contract.

In analyzing responses to the evaluation criteria, APCC shall consider the qualifications of Contractors in the determination of the Successful Contractor, and make any investigations deemed relevant to the selection process. The minimum evaluation criteria shall be compliance with specifications and criteria set forth herein; attributes of goods or services proposed, investigations into qualifications, prior relevant experience, and past performance. APCC will confirm claims of past experience.

Proposal Evaluation Criteria: Proposals that meet all submission requirements will be evaluated using the criteria listed below:

- 1) Schedule and Proposal Narrative (10 points):
Contractors will be scored based on the reasonableness of scope and timeline. This schedule and description of services should follow the description of services provided in Section 1.5, providing additional detail describing how the plans to complete each task according to the proposed timeline and/or suggested modifications to scope. Justification should be provided for any revision to the requested services.
- 2) Ability to Provide Required Services (40 points):
 - a. The selected Contractor will have outstanding restoration expertise including experience in planning, planting and installing native salt marsh plants.
 - b. Applicants must demonstrate that they are qualified, experienced, can provide high-quality products that meet the project needs, work well with clients, agencies and the public and possess all necessary licenses and insurance to conduct work in the Commonwealth of Massachusetts.
 - c. In evaluating proposals, APCC will consider the experience of firms and individuals in the following manner:
 - i. Qualifications and Relevant Project Experience (20 pts)
 - ii. References (20pts)
- 3) Budget (50pts)
Contractors will be scored based on the reasonableness of their budget, and overall ability to complete the scope of work on schedule and at or under the not to exceed budget.

APCC will evaluate all cost proposals from responsive Contractors. The cost proposal with the lowest total fee will be awarded the maximum possible points. Each subsequent proposal will receive a proportionate number of points. Each of the cost proposal points will be added to the score from the technical evaluation committee.

Award: Contract(s) will be awarded to the most advantageous proposal as determined by APCC based on an evaluation of both the base bid and alternate bids as well as demonstrated qualifications and experience. APCC reserves the right, upon basis of such evaluations, to reject the Proposal of any and all Contractors who do not, in its estimation, meet the minimum requirements of the RFP, or to select a Contractor other than the apparent lowest cost proposer if the investigations indicate that such action is in APCC's best interest. APCC reserves the right to award a contract for portions or all of the proposed services (tasks and subtasks). The APCC Executive Director will award contracts under this procurement.

APCC reserves the right to waive any formality in the proposal procedure, to cancel this Request for Proposal or to reject any and all proposals received deemed not in the best interest of APCC.

All documents prepared for the project shall remain the property of APCC subject to the specific requirements of grant funding. APCC reserves the right to interview Applicants prior to final award of contract. Selection shall be subject to additional discussions and/or negotiations based on proposals received.

APPENDIX A: SESUIT CREEK PLANTING PLAN SET

ASSOCIATION TO PRESERVE CAPE COD

SESUIT CREEK DESIGN AND PERMITTING TO SUPPORT MARSH RESTORATION

Sesuit Creek, Dennis, MA

PLANTING PLANS FOR PERMITTING

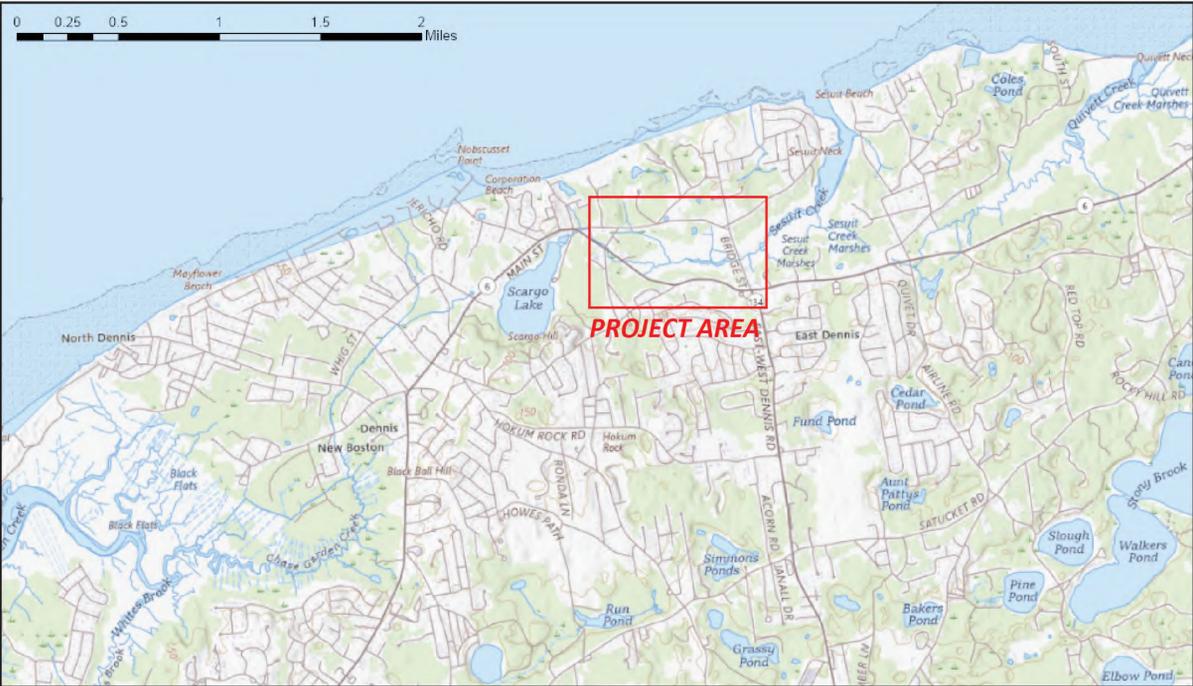
Prepared by:

WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

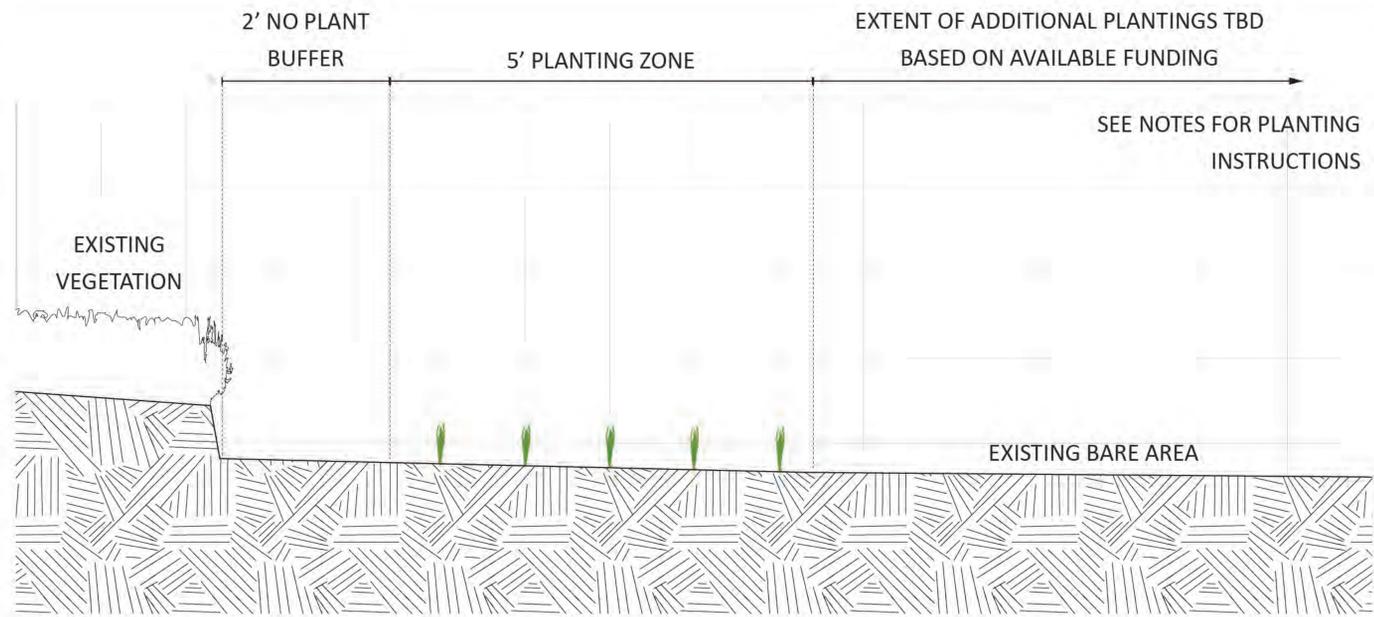


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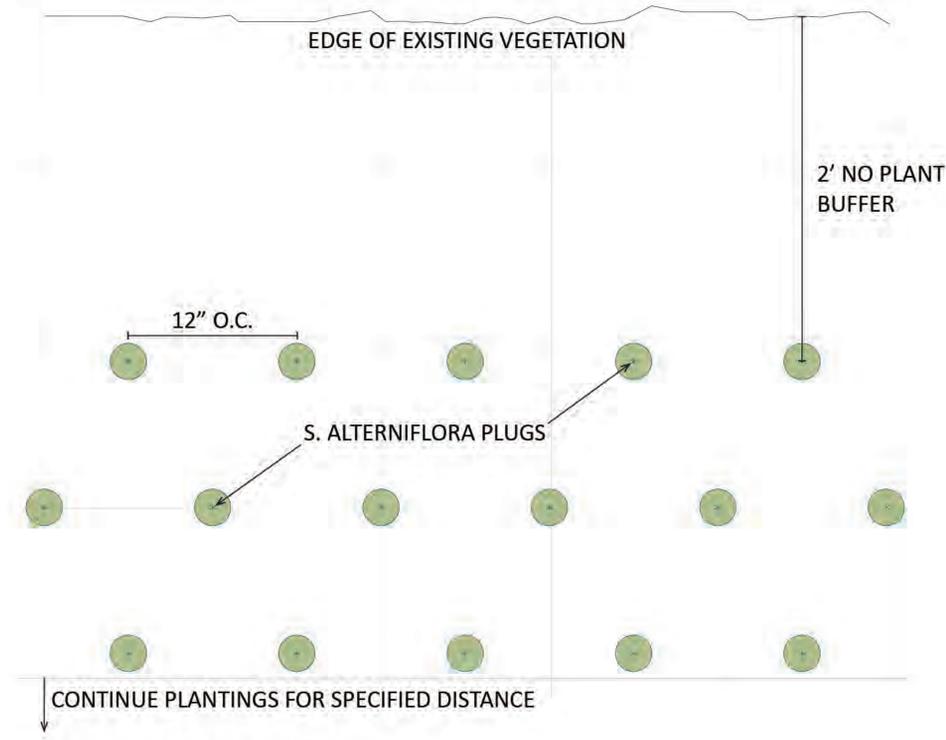
ASSOCIATION TO PRESERVE
CAPE COD
482 MAIN STREET
DENNIS, MA 02638



LOCATION MAP
SCALE AS SHOWN



SMX PROPOSED SALT MARSH PLANTING - TYPICAL CROSS SECTION
SCALE: 1" = 1'



SM SALT MARSH PLANTING DETAIL
SCALE: 1" = 0.5'

AREA	PLANTING ZONE WIDTH	SQUARE FEET TO BE PLANTED
N1	0 - 5'	2,896
	5 - 8'	1,156
	8 - 14'	1,267
N6a	0 - 5'	11,619
	5 - 8'	6,135
	8 - 14'	9,887
N6b South	0 - 5'	3,072
	5 - 8'	1,454
	8 - 14'	2,600
S8	0 - 5'	11,446
	5 - 8'	5,187
	8 - 14'	6,706
S9	0 - 5'	7,353
	5 - 8'	3,304
	8 - 14'	5,278

GENERAL NOTES:

1. The contractor shall provide all material, labor, and equipment to perform the work described on these plans, and as approved by Dennis Conservation Commission.
2. Performance of the work shall be in compliance with the plans, specification and the order of conditions issued by the Town of Dennis.
3. The contractor shall attend a pre-construction on-site meeting which will be attended by the owner, engineer, DCLT, and/or conservation agent.
4. The contractor shall attend a pre-construction on-site meeting which will be attended by the owner, engineer, and conservation commission. The contractor will present to the engineer proposed methods and means to construct the proposed project.
5. The contractor agrees to modify the proposed methods and means upon instructions from the engineer, in order to satisfy concerns regarding protection of the resource areas.
6. The contractor shall not vary from the plans, specification, permits, or instructions provided at the pre-construction meeting, without first obtaining approval of engineer.
7. All work shall be completed within the limits of work for this project.
8. During storms or periods of high water when the marsh is inaccessible, all construction materials and equipment shall be moved to upland staging areas via the construction access pathway.
9. Upon completion of the project, and prior to demobilization of construction materials and equipment, the contractor shall arrange for final inspection with the owner, engineer, and conservation commission. Any shortcomings or deficiencies will be outlined to the contractor, which must be corrected prior to demobilization and final payment.
10. The project area shall be inspected by the engineer following final completion of the work.

CONSTRUCTION ACCESS AND STAGING NOTES:

1. Plug trays may be staged and watered as needed prior to planting at the Dennis Conservation Land Trust (DCLT) headquarters property located at 107 Sesuit Neck Road, East Dennis, MA
2. Plug trays and materials may be transported from the DCLT headquarters property to the project site through the public right-of-way trail.
3. Care will be taken at all times to minimize impacts to existing or planted salt marsh vegetation, traversing existing bare areas and avoiding vegetated areas.
4. Vehicles, plug trays, equipment and materials are to be staged in bare areas of marsh or in designated parking and staging areas on the west side of Bridge Street.
5. To access planting zones on the south side of the Sesuit Creek channel (S8, S9) planting crews may cross the Sesuit Creek channel on foot, using a removable 2"x12" plank to avoid sinking into muddy substrates just west of planting zone N1, gaining access to assessor's parcel no. 377_3_0, while avoiding foot traffic on assessor's parcel 377_16_0, or other option approved by owner and engineer.
6. To facilitate delivery of plug trays and/or planting crews to upstream planting areas (N6b South, N6a, S8, S9), the contractor may shuttle larger quantities of plug trays and planting equipment up Sesuit Creek using a johnboat or similar shallow draft vessel during high tide.
7. Plug trays and planting equipment will be handed to planting crews standing on the salt marsh and staged in existing bare areas.
8. Vessels can be launched from Sesuit Harbor located downstream of the project site.
9. Care will be taken not to impact or destabilize the marsh platform, channel side slopes, or existing vegetation when transporting planting materials from the vessel onto the marsh surface.
10. Any staged materials will be secured during higher tides.
11. Upon completion of the project, all disturbed areas within the project area are to be re-graded to match pre-construction conditions and restore any impacts from staging, access, and construction.
12. This construction access and staging strategy shall be used for any future maintenance, repairs, or placement of additional nourishment, as needed.

PLANTING & GOOSE EXCLUSION FENCING NOTES:

1. Care will be taken at all times to minimize disturbance to the bare substrate and adjacent salt marsh vegetation.
2. A 2' buffer will be established off the edge of existing salt marsh vegetation. In locations where existing salt marsh vegetation extends into the buffer zone, vegetation will be left undisturbed, and the 2' buffer will be established off the edge of the encroachment.
3. Pilot holes for plugs will be created within planting zones using a dibble bar or similar soil coring tool.
4. Pilot holes will be created slightly larger than the width of a single plug.
5. Pilot holes will be installed in a staggered pattern at 12" on-center throughout each planting zone.
6. Prior to installing each plug, root zones will be inspected for root-binding, and cut or scoured using a soil knife, as needed.
7. The top of each plug's root wad will be installed flush with the surface of the marsh plain, leaving all existing growth above grade.
8. Any void space below or around a planted plug will be collapsed inward or filled with available native marsh sediment.
9. A wooden bamboo stake (or similar) may be inserted diagonally through the center of each plug root mass and into the adjacent marsh sediment for added security.
10. Care will be taken to work from the edge of existing vegetation toward the center of each bare area, to reduce disturbance of previously planted areas.
11. Goose exclusion fencing may be installed around the perimeter of planted areas at the discretion of the owner (APCC).
12. Exclusion fencing would be comprised of 3' wooden stakes installed at 10 feet on-center, with twine running across the top and bottom of stakes with an x pattern in-between. reflective flagging would be fastened to the twine between each pair of stakes. If browsing is persistent or additional durability of the exclusion fencing is required, poly mesh may be installed as additional protection around the perimeter of each exclusion fence.
13. To avoid impacts associated with icing and/or storm wrack accumulation, exclusion fencing will be removed from around planting zones prior to the winter storm season.

DATUM NOTES:

MHHW	4.87	Elevations referenced to NAVD88. Estimated resource areas derived from 2021 USGS Lidar for Central Eastern Massachusetts: HTL (Salt Marsh Extent) = 7.23ft FEMA Zone AE Elevation (Land Subject to Coastal Storm Flowage Extent) = 13ft Tidal Datums for Station 8447241 (Sesuit Harbor, East Dennis, MA): Converted to ft NAVD88 and 1999 - 2017 Epoch
MHW	4.41	
MTL	-0.45	
MLW	-5.32	
MLLW	-5.59	



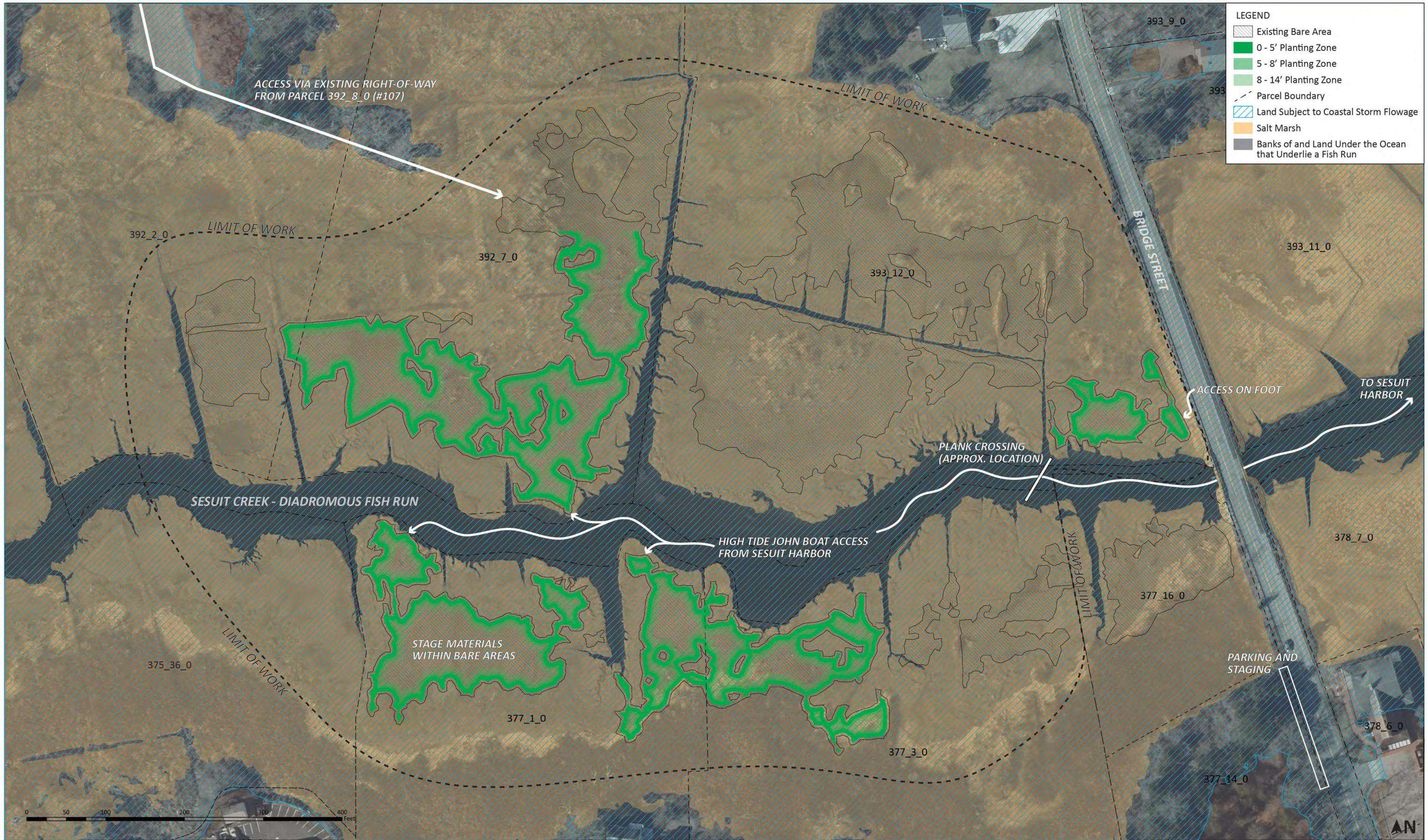
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PLANTING DETAILS and NOTES

Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

Surveyed by:
WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL



LEGEND

-  Existing Bare Area
-  0 - 5' Planting Zone
-  5 - 8' Planting Zone
-  8 - 14' Planting Zone
-  Parcel Boundary
-  Land Subject to Coastal Storm Flowage
-  Salt Marsh
-  Banks of and Land Under the Ocean that Underlie a Fish Run



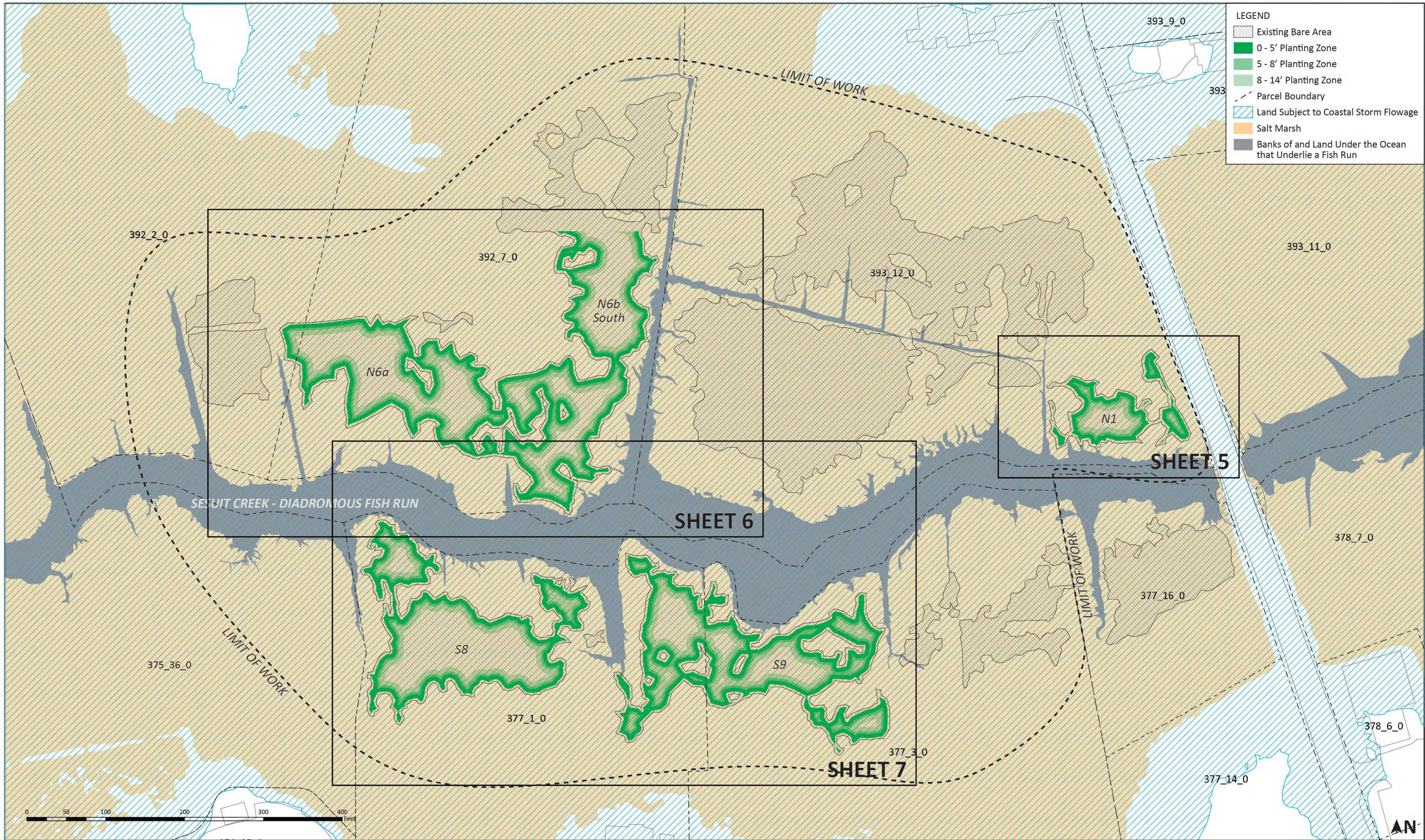
Title:

CONSTRUCTION ACCESS

Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

Surveyed by:
WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL
Sheet 3 of 7



LEGEND

- Existing Bare Area
- 0 - 5' Planting Zone
- 5 - 8' Planting Zone
- 8 - 14' Planting Zone
- Parcel Boundary
- Land Subject to Coastal Storm Flowage
- Salt Marsh
- Banks of and Land Under the Ocean that Underlie a Fish Run



Title:

LAYOUT PLAN

Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

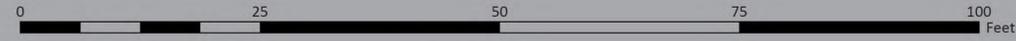
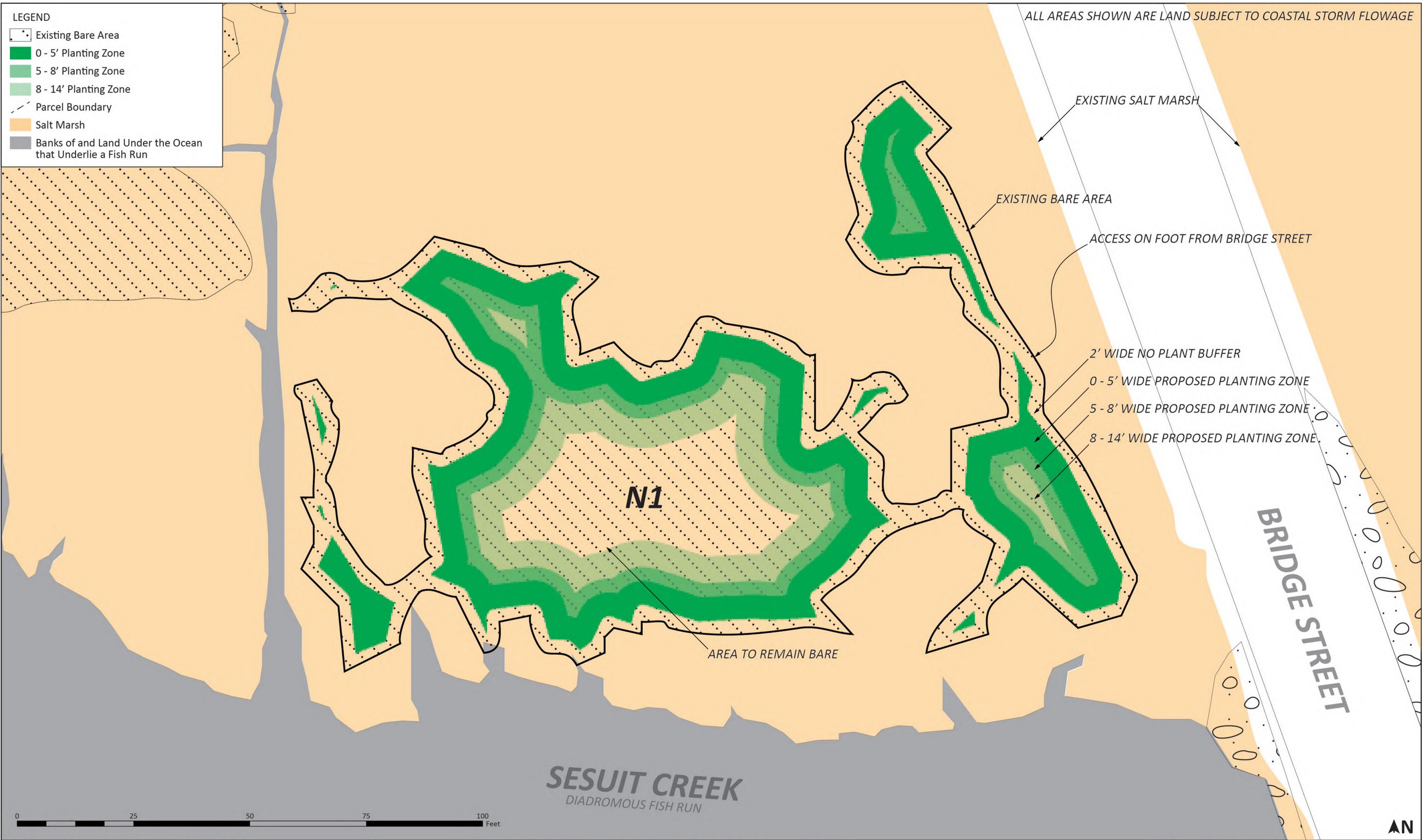
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107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL

LEGEND

-  Existing Bare Area
-  0 - 5' Planting Zone
-  5 - 8' Planting Zone
-  8 - 14' Planting Zone
-  Parcel Boundary
-  Salt Marsh
-  Banks of and Land Under the Ocean that Underlie a Fish Run

ALL AREAS SHOWN ARE LAND SUBJECT TO COASTAL STORM FLOWAGE



SESUIT CREEK
DIADROMOUS FISH RUN

BRIDGE STREET



Title:

PLANTING PLAN - N1
Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

Surveyed by:
WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL
Sheet 5 of 7

AN

LEGEND

-  Existing Bare Area
-  0 - 5' Planting Zone
-  5 - 8' Planting Zone
-  8 - 14' Planting Zone
-  Parcel Boundary
-  Salt Marsh
-  Banks of and Land Under the Ocean that Underlie a Fish Run

ALL AREAS SHOWN ARE LAND SUBJECT TO COASTAL STORM FLOWAGE

392_7_0

- 0 - 5' WIDE PROPOSED PLANTING ZONE
- 5 - 8' WIDE PROPOSED PLANTING ZONE
- 8 - 14' WIDE PROPOSED PLANTING ZONE
- 2' WIDE NO PLANT BUFFER

N6a

N6b
South

AREA TO REMAIN BARE
EXISTING BARE AREA

SESUIT CREEK
DIADROMOUS FISH RUN

HIGH TIDE JOHN BOAT ACCESS
FROM SESUIT HARBOR



Title:

PLANTING PLAN - N6a and N6b South
Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

Surveyed by:
WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL

LEGEND

-  Existing Bare Area
-  0 - 5' Planting Zone
-  5 - 8' Planting Zone
-  8 - 14' Planting Zone
-  Parcel Boundary
-  Salt Marsh
-  Banks of and Land Under the Ocean that Underlie a Fish Run

ALL AREAS SHOWN ARE LAND SUBJECT TO COASTAL STORM FLOWAGE

SESUIT CREEK
DIADROMOUS FISH RUN

HIGH TIDE JOHN BOAT-ACCESS FROM SESUIT HARBOR
2' WIDE NO PLANT BUFFER
0 - 5' WIDE PROPOSED PLANTING ZONE
5 - 8' WIDE PROPOSED PLANTING ZONE
8 - 14' WIDE PROPOSED PLANTING ZONE

S9

S8

8 - 14' WIDE PROPOSED PLANTING ZONE
5 - 8' WIDE PROPOSED PLANTING ZONE
0 - 5' WIDE PROPOSED PLANTING ZONE
2' WIDE NO PLANT BUFFER

AREA TO REMAIN BARE
EXISTING BARE AREA

AREA TO REMAIN BARE
EXISTING BARE AREA

377_1_0

377_3



AN



Title:

PLANTING PLAN - S8 and S9
Proposed Salt Marsh Restoration
Sesuit Creek, Dennis, MA

Surveyed by:
WOODS HOLE GROUP
107 WATERHOUSE ROAD
BOURNE, MA 02532

Project Number: 25-0058
File: SesuitCreek_PlantingPlans.ai
Scale: As Shown
Date: 10/6/2025
Approved:
Drawn: LEL

APPENDIX B: APPLICATION TEMPLATE

Cover Page

Association to Preserve Cape Cod

Request for Proposals:

“Sesuit Creek restoration planting project in Dennis, MA”

Solicitation #: RFP-25-ERP-002

Applicant Contact Name:

Applicant Organization:

Address:

Phone Number:

Email:

Date of Submission:

Proposed Budget (\$):

Base Bid

Bid Alternate 1

Bid Alternate 2

Bid Alternate 3

Applicant Signature:

Application Form

Proposal Narrative:

Project Approach and Methodology

Project Schedule

Include scheduling details related to when critical elements of the scope of work will be completed (e.g., plant ordering, mobilization, planting, demobilization, etc.).

Litigation, Debarment, Suspension or Exclusion

(Check Box if Applies)

- I _____ (signature) certify, that _____ (organization name) has not been involved in any litigation related to contract disputes in the past 5 years and that the applicant, organization or any principal has been not been disbarred, suspended or otherwise excluded from the utilization of professional licensure or participation in federally or state funded assistance programs.
- If unable to check the box to certify the above statement is true, the proponent must include a full explanation and include docket numbers or other descriptive information.

Minimum Requirements (see Section 2.6.3)

Relevant Experience (see Section 2.6.4)

Client References (see Section 2.6.5)

Using the following template provide a list of 3 client references for projects performed in the past five years that are similar in size and scope to this request. Must include project name, location, contact name, email, and telephone number.

Project Name	Location (Town, State)	Contact Name and Affiliation	Email Address	Telephone Number

Financial Statements

Base Bid & Alternate Bids

Complete a schedule of values (example template shown below) for expenses including estimated time and materials for base bid and alternatives (see Section 2.6.10). Schedule of values must include at minimum line items for mobilization, cost per plug installed, cost for plug staking installed, and demobilization. Alternative budget templates are acceptable so long as they include at minimum the details requested.

The Contractor agrees to perform the work described in the specifications and shown on the plans for the following unit prices:

BASE BID

Item No.	Quantity	Unit	Item Description	Unit Cost	Total Cost
			Mobilization	\$	\$
			Cost per plug	\$	\$
			Cost per plug stake	\$	\$
			Demobilization	\$	\$

For the total base bid below, amounts are to be given in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Base Bid Total

Dollars and 00 Cents

\$ _____ .00

ALTERNATE BID 1

Item No.	Quantity	Unit	Item Description	Unit Cost	Total Cost
			Mobilization	\$	\$
			Cost per plug	\$	\$
			Cost per plug stake	\$	\$
			Demobilization	\$	\$

For the total base bid below, amounts are to be given in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Alternate Bid 1 Total

Dollars and 00 Cents

\$ _____ .00

ALTERNATE BID 2

Item No.	Quantity	Unit	Item Description	Unit Cost	Total Cost
			Goose Exclusion Fencing	\$	\$

For the total base bid below, amounts are to be given in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Alternate Bid 2 Total

Dollars and 00 Cents

\$ _____ .00

ALTERNATE BID 3

Item No.	Quantity	Unit	Item Description	Unit Cost	Total Cost
			Goose Exclusion Fencing	\$	\$

For the total base bid below, amounts are to be given in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Alternate Bid 3 Total

Dollars and 00 Cents

\$ _____ .00

Required Forms

Must include ACKNOWLEDGEMENT OF RECIEPT OF ADDENDUM/LETTER OF CLARIFICATION as shown in Appendix C.

APPENDIX C: ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM/LETTER OF CLARIFICATION

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM / LETTER OF CLARIFICATION

Solicitation #:

Were Addenda issued on this Solicitation?

Yes

No

Were Letters of Clarification issued on this Solicitation?

Yes

No

I (We) hereby acknowledge receipt of the following Addendum/Addenda issued in reference to this solicitation by listing the Addenda by number, date and signing the form:

Addendum _____	Date: _____
Letter of Clarification _____	Date: _____
Letter of Clarification _____	Date: _____
Letter of Clarification _____	Date: _____
Letter of Clarification _____	Date: _____

RESPONDENT:

By: _____
(AUTHORIZED SIGNATURE)

(Printed Name of Signer)

(Title of Signer)

(Date Signed)